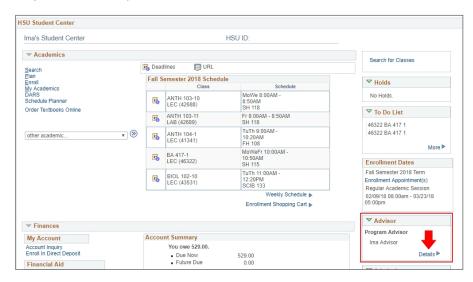
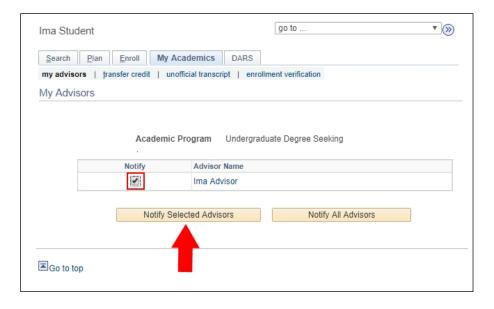
HUMBOLDT STATE UNIVERSITY

How to look up & contact your advisor.

- Step 1: Login to Student Center
- Step 2: The name of your advisor is listed in the Advisor section of your Student Center.
- Step 3: To contact your advisor, click the Details link.



Step 4: To send your advisor an email, select the **Notify Selected Advisors** link. *If you have more than one advisor you will be able to contact both.*



Step 5: The **Send Notification** window will open. Type a message in the **Message Text** field. You may check the spelling of your message by clicking on the spell check icon.

Step 6: Click the **Send Notification** button.

